

**SAINT PAUL FEDERATION OF EDUCATORS
PROPOSAL 12
September 12, 2019**

**EL TEACHER CLASSROOM ASSIGNMENTS
TEACHER CONTRACT**

ARTICLE 23. ROOM ASSIGNMENTS AND MOVING

SECTION 1. CARTS AND PORTABLES

Subd. 1. District administration will work with school principals to establish a schedule that provides for the rotation of the use of carts and portable classrooms by teachers. The use of a cart or portable by a teacher shall be limited to no more than two (2) consecutive years. However, it is recognized that exigent circumstances may arise where a teacher may be assigned a cart or a portable classroom for more than two (2) years, or where a teacher volunteers. Rotations for cart assignments may be developed to deal with such circumstances and shall be permitted when mutually agreed to by both the federation steward and principal at the school. This language does not apply to teachers during portions of their day where they are co-teaching as part of a collaboration model. No first-year teacher shall be assigned to teach from a cart.

Subd. 2. No science teacher shall be assigned to a cart except in exigent circumstances. However, rooms may be designated as science rooms and shared among science teachers. Adequate storage and workspace must be provided when classrooms are shared. Subdivision 2 is not grievable beyond Level 3 of the grievance procedure.

Subd. 3. EL teachers shall be included in the rotation of the use of carts and portables. When assigning classrooms to secondary EL teachers, content area and class size shall be taken into consideration so there is adequate space for teaching. (i.e. An EL science class shall be taught in a science classroom).

SECTION 2. MOVING

Subd. 1. When a teacher is required to move out of a classroom due to building relocation or as a result of a District mandated reorganization, the need for the move will be communicated by the principal to the teacher no later than May 15.

Subd. 2. The principal will provide time during the teacher's on-site duty day for packing and unpacking. To ensure adequate time is provided to teachers, principals shall: excuse

teachers from before and after-school meetings, excuse teachers from participation in PLCs, excuse teachers from professional development days, or take other steps necessary to allow the teacher to pack or un-pack classroom items.

Subd. 3. Boxes and packing supplies will be provided by the District. Arrangements will be made by the District to move boxed items into storage and into the teacher's new classroom when assigned.